



# CHILDWALL SPORTS & SCIENCE ACADEMY

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LEARNING TRUST

**Childwall Sports & Science Academy**  
Fiveways, Queens Drive  
Liverpool L15 6XZ

Telephone: 0151 722 1561  
Email: [contactus@childwallssa.org](mailto:contactus@childwallssa.org)

**Headteacher:**  
Ms J Vincent

[www.childwallssa.org](http://www.childwallssa.org)

January 2023

Dear Parents/Carers,

## **Parent Governor Opportunity**

As you know our academy has Governors which include:

- Parents, elected by other parents of children at the school.
- People co-opted from the community.
- People appointed by the Trust Board
- Academy staff, including the Head teacher.

Governors represent England's largest group of volunteers (currently some 300,000 strong), who are dedicated to school improvement. They make important decisions with regard to the running of schools - with regard to curriculum, pupil targets, school improvement plans, staffing, health and safety and management of premises.

If all this sounds rather daunting, remember that Governors are drawn from all walks of life and specialist knowledge is not essential. We have one vacancy for a Parent Governor, to start as soon as possible.

## **We are therefore seeking people who fit the following description;**

- Currently have a child or children in our school;
- Have an open and enquiring mind;
- Are able to listen effectively and make informed judgements;
- Work well with others;
- Are interested in education generally and our academy in particular;
- Have a desire to play a part in improving and developing our academy;
- Are willing to read papers in advance to be able to contribute confidently and effectively;
- Bring varied skills and experience (this may be Premises Management, Education, Finance, HR, Business Planning or something else from the wider world of work) that will help support and develop our governance team;
- Are willing to give about 20 hours per term (in the evenings and occasionally in the day) to read papers, attend meetings and undertake training. We meet on a Wednesday evening at 5pm for two hours, twice per term. There are also additional committees for exclusions, complaints etc.

## **The Role of a Parent Governor**

As a Parent Governor you would be a representative of the parents, but you would not be mandated to vote on their behalf. We do understand that it is very useful on occasions to get general feelings and feedback from parents on key issues - this process will be managed by the school.

In seeking to fill the post of Parent Governor, the Academy Governance Committee (AGC) are looking for people who will help them see the academy from the widest possible viewpoint. Parents are vital to the work of the committee. As a Parent Governor you will be a Governor in your own right and have the same responsibilities as everyone else on the committee - working together for the good of the academy.

For all Governors, discretion and professionalism are absolutely key. Appointments usually last for four years.

## **What does the Academy Governance Committee have responsibility for?**

**Lydiate Learning Trust**, Deyes Lane, Liverpool L31 6DE  
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- Working with the Head Teacher on the strategic planning and management of the academy, including agreeing and monitoring key policies.
- Ensuring that students receive high quality education and that the management of the school reflects this aim.
- Discussing and approving the targets for improvement
- Appointing the staff including assisting with the selection of the Head Teacher (as and when needed).
- Monitoring the academy resource plans.
- On occasions, making difficult decisions about individual students or staff.
- Monitoring the performance of the academy.
- Making sure the National Curriculum is taught.
- Deciding how the academy can encourage students' spiritual, moral and cultural development.
- Making sure the school provides for all its' students, including those with additional needs.

**What would you gain personally:**

- A chance to develop transferable skills in strategic management.
- The opportunity to work with our team of governors and staff on developing and improving our academy;
- The satisfaction of making a contribution to the community – giving something back;
- A real sense of achievement in making a difference to children's lives;
- Training to develop your understanding of governance and specific school management issues.

**How to express an interest**

If you would like to be considered for appointment to a Parent Governor role or know someone who you feel would be great for the role – please consider the information provided in this letter carefully and complete the short application/nomination form attached.

The form should then be emailed to; **Diana Brown - Governance Professional for Lydiate Learning Trust**

Email: [d.brown@lydiatelearning.org](mailto:d.brown@lydiatelearning.org)

**The closing date for receipt of expressions of interest/nominations is Friday 20<sup>th</sup> January 2023.**

Diana is available to help with any questions you may have and can be contacted on 07720 626283.

If more than one application is received an initial paper sift or informal interview may take place based on the key skills required. Elections would then follow. If only one application is received – appointment will be at the discretion of the Academy Governance Committee and LLT Board.

Please note that we always carry out pre-appointment checks including one with the Disclosure & Barring Service (Previously CRB) to ensure you have clearance to work with children and young people.



Ms J E Vincent  
Headteacher

**Parent Governors -**

**Application/Nomination Form, Declaration of Eligibility and Personal Statement of Suitability**

I wish to stand for election as a Parent Governor at Childwall Sports & Science Academy

<b>Full Name</b>	
<b>Date of Birth</b>	
<b>Home Address including postcode</b>	
<b>Contact Telephone Numbers</b>	
<b>Email Address</b>	
<b>Occupation</b>	
<b>Declaration of Eligibility -</b>	Please Read Page 2 and 'Sign' (add name).

If you are nominating another parent, please provide complete the section above and also your details and signature here.

<b>Name (Printed)</b>	
<b>Date</b>	

**Please ensure that the nominee reads Page 2 and signs the declaration.**

### Declaration of Eligibility

I declare that I am not disqualified from serving as a school governor and that:

- **I am** aged 18 or over at the date of this election or appointment;
- **I do not** already hold a governorship of the same school;
- **I am not** a person who is detained under the Mental Health Act 1983;
- **I am not** the subject of a bankruptcy restrictions order or an interim order;
- **I have not** had my estate sequestrated and the sequestration has not been discharged, annulled or reduced.
- **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, from being concerned in the management or control of any body;
- **I am not** included in the list (List 99) of teachers and workers with children or young persons whose employment is prohibited or restricted;
- **I am not** disqualified from being the proprietor of any independent school or for being a teacher or other employee in any school;
- **I am not** disqualified from working with children;
- **I have not**, in the five years prior to becoming a governor, received a sentence of imprisonment, suspended or otherwise, for a period of not less than three months without the option of a fine;
- **I have not**, in the twenty years prior to becoming a governor, been convicted as aforesaid of any offence and had passed on me a sentence of imprisonment for a period of not less than two and a half years;
- **I have not**, at any time, had passed on me a sentence of imprisonment for a period of not less than five years;
- **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- **I am not** subject to a disqualification order under the Criminal Justice and Court Services Act 2000.

I am willing to serve as a Parent Governor should I be elected.

I am not disqualified from serving as a governor and agree that the information I give on this form can be recorded and used by the academy management team.

I give permission for an application to be made to the Disclosure and Barring Service for a criminal records/suitability check.

If I become disqualified for any reason, I will notify the Clerk to the Governing Body within 24 hours.

<b>Signature (add name)</b>	
<b>Date</b>	

In preparation for an election should one be needed, please provide a personal statement in support of your application/nomination.

Please **add to the box below and use no more than 100 words**, focusing on the requirements of the position along with the particular experience you can bring and why you wish to take the role.

## **Important**

This Application/Nomination paper should be saved as a Word document and then emailed to;

**Diana Brown, Governance Professional for Lydiate Learning Trust**

[d.brown@lydiatelearning.org](mailto:d.brown@lydiatelearning.org)

Alternatively, a hard copy of the form can be handed in at the school office. Please place in an envelope and clearly mark '**for the attention of Helen Carroll – Parent Governor Elections**'.

**The closing date for receipt of applications is Friday 20<sup>th</sup> January 2023.**